



Open Report on behalf of Andrew Crookham, Deputy Chief Executive & Executive Director - Resources

Report to:	Highways and Transport Scrutiny Committee
Date:	30 October 2023
Subject:	Highways and Transport Scrutiny Committee Work Programme

Summary:

This item enables the Committee to consider and comment on the content of its work programme for the coming year to ensure that scrutiny activity is focused where it can be of greatest benefit. The work programme will be reviewed at each meeting of the Committee to ensure that its contents are still relevant and will add value to the work of the Council and partners.

Actions Required:

Members of the Highways and Transport Scrutiny Committee are invited to:

- (1)** Review and approve the contents of its work programme; and,
- (2)** Highlight any additional scrutiny activity which could be included for consideration in the work programme.

1. Background

Overview and Scrutiny should be positive, constructive, independent, fair, and open. The scrutiny process should be challenging, as its aim is to identify areas for improvement. Scrutiny activity should be targeted, focused and timely and include issues of corporate and local importance, where scrutiny activity can influence and add value.

All members of overview and scrutiny committees are encouraged to bring forward important items of community interest to the committee whilst recognising that not all items will be taken up depending on available resource.

Members are encouraged to highlight items that could be included for consideration in the work programme.

2. Committee Work Programme

30 OCTOBER 2023		
Item		Contributor
1.	Cross Keys Bridge – Improving Resilience <i>(Pre-decision scrutiny – Leader decision 3 – 10 November 2023)</i>	John Monk, Head of Highways Design
2.	Highway Works, Professional Services and Traffic Signals Contract Extension <i>(Pre-decision scrutiny – Executive decision 7th Nov 2023)</i>	Jonathan Evans, Head of Highways Client and Contractual Management Services
3.	Anglian Water Street Works Performance – Update on Action Plan	Mick Phoenix, Traffic Manager-Place Ashley Behan, Street Works and Permitting Manager Anglian Water Representatives
4.	Potential Topics for Scrutiny Review by Scrutiny Panel A	Kiara Chatziioannou, Scrutiny Officer
5.	Transport Connect Limited (TCL) - Teckal Company Update Report	Verity Druce, Head of Transport Services Helen Reek, Support Services Manager, Transport Services
6.	Transport Services Educational Travel Information Dashboard	Verity Druce, Head of Transport Services
7.	Highways – Gully Cleansing/Repair and Surface Water Flooding- Update	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager

11 DECEMBER 2023		
Item		Contributor
1.	Highways Infrastructure Asset Management Plan 2023 <i>(Pre-decision scrutiny – Executive Cllr decision 13-21 Dec 2023)</i>	Jonathan Evans, Head of Highways Client and Contractual Management Services
2.	Highways Infrastructure Asset Management Policy <i>(Pre-decision scrutiny – Executive Cllr decision 13-21 Dec 2023)</i>	Jonathan Evans, Head of Highways Client and Contractual Management Services
3.	Rail Recovery and Strategic Role in Providing Connectivity, Supporting Lincolnshire Communities and Economy	Jayne Wingad, Rail Policy Officer Richard Bates, Lead Strategic Planner (Network Planning) for Eastern Region
4.	Highways - Quarter 2 Performance Report (1 July to 30 September 2023)	Jonathan Evans, Head of Highways Client and Contractual Management Services

11 DECEMBER 2023

Item		Contributor
5.	Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
6.	Transport - Quarter 2 Performance Report (1 July to 30 September 2023)	Verity Druce, Head of Transport Services Helen Reek, Support Services Manager, Transport Services
7.	Civil Parking Enforcement	Matt Jones, Parking Services Manager

29 JANUARY 2024

Item		Contributor
1.	Revenue and Capital Budget Proposals (Pre-decision scrutiny)	Keith Noyland, Strategic Finance Lead - Place, Fire & Rescue
2.	Approach to Transport Strategy Developments – Annual Update Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
3.	Stamford Transport Strategy	Sam Edwards, Head of Highways Infrastructure and Laboratory Services Charlotte Hughes, Senior Project Leader Highways Infrastructure
4.	Winter Service Plan Interim Report	Jonathan Evans, Head of Highways Client and Contractual Management Services

27 MARCH 2024

Item		Contributor
1.	Service Level Performance Reporting Against the Success Framework 2023-24 Quarter 3	Jonathan Evans, Head of Highways Client and Contractual Management Services
2.	Highways - Quarter 3 Performance Report (1 October to 31 December 2023)	Jonathan Evans, Head of Highways Client and Contractual Management Services
3.	Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
4.	Highways Gully Cleansing/Repair and Surface Water Flooding	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager
5.	Road Safety Partnership Update	Steven Batchelor, Lincolnshire Road Safety Partnership Senior Manager

29 APRIL 2024

Item		Contributor
1.	Transport - Quarter 3 Performance Report (1 October to 31 December 2023)	Verity Druce, Head of Transport Services Helen Reek, Support Services Manager, Transport Services

10 JUNE 2024

Item		Contributor
1.	TBC	

29 JULY 2024

Item		Contributor
1.	Winter Service Plan 2024-25 (Pre-decision Scrutiny- Executive Cllr decision)	Jonathan Evans, Head of Highways Client and Contractual Management Services
2.	Service Level Performance Reporting Against the Success Framework 2023-24 Quarter 4	Jonathan Evans, Head of Highways Client and Contractual Management Services
3.	Highways Performance Report, Quarter 4 (1 January to 31 March 2024)	Jonathan Evans, Head of Highways Client and Contractual Management Services
4.	Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
5.	Highways Gully Cleansing/Repair and Surface Water Flooding	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager
6.	Public Transport Annual Update	Verity Druce, Head of Transport Services Helen Reek, Support Services Manager, Transport Services

16 SEPTEMBER 2024

Item		Contributor
1.	Highways Infrastructure Asset Management Plan 2024 (Pre-decision scrutiny – Executive Cllr decision)	Jonathan Evans, Head of Highways Client and Contractual Management Services
2.	Highways – Quarter 1 Performance Report (1 April – 30 June 2024)	Jonathan Evans, Head of Highways Client and Contractual Management Services
3.	Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services

16 SEPTEMBER 2024	
Item	Contributor
4. Transport - Quarter 1 Performance Report (1 April 2023 to 30 June 2024)	Verity Druce, Head of Transport Services Helen Reek, Support Services Manager, Transport Services

28 OCTOBER 2024	
Item	Contributor
1. Highways Gully Cleansing/Repair and Surface Water Flooding	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager
2. Transport Connect Limited (TCL) - Teckal Company Update Annual Report	Verity Druce, Head of Transport Services Helen Reek, Support Services Manager, Transport Services

3 DECEMBER 2024	
Item	Contributor
1. Highways - Quarter 2 Performance Report (1 July to 30 September 2024)	Jonathan Evans, Head of Highways Client and Contractual Management Services
2. Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
3. Transport - Quarter 2 Performance Report (1 July to 30 September 2024)	Verity Druce, Head of Transport Services

3. To be Programmed

Highways Performance Report – 3-year Statutory Update following Year 6 Update in 2023 (Spring 2026).

4. Conclusion

Members of the Committee are invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

5. Consultation

a) Risks and Impact Analysis

Not applicable to this report.

6. Appendices

These are listed below and attached at the back of the report	
Appendix A	Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

7. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Kiara Chatziioannou, Scrutiny Officer who can be contacted on 1522 552102, 07500 571868 or by e-mail at kiara.chatziioannou@lincolnshire.gov.uk.

Appendix A
Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	KEY DECISION YES/NO	DIVISIONS AFFECTED
Cross Keys Bridge – Improving Resilience [I030441]	06 – 12 December 2023	Leader of the Council, Executive Councillor for Resources, Communications and Commissioning	Highways and Transport Scrutiny Committee (30 October 2023)	Head of Highways Design E-mail: John.monk@lincolnshire.gov.uk	Yes	The Suttons
Highway Works, Professional Services and Traffic Signals Contract Extension [I029251]	7 November 2023	Executive	Place DLT Highways and Transport Scrutiny Committee (30 October 2023)	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	Yes	All Divisions
Highways Infrastructure Asset Management Plan 2023 [I029249]	Between 13-21 Dec 2023	Executive Councillor: Highways, Transport and IT	Place DLT Highways and Transport Scrutiny Committee (11 December 2023)	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	Yes	All Divisions
Highways Infrastructure Asset Management Policy [I029248]	Between 13-21 Dec 2023	Executive Councillor: Highways, Transport and IT	Place DLT Highways and Transport Scrutiny Committee (11 December 2023)	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	Yes	All Divisions
Revenue and Capital Budget Proposals [TBC]	6 Feb 2024 TBC	Executive	Highways and Transport Scrutiny Committee (11 December 2023)	Strategic Finance Lead - Place, Fire & Rescue E-mail: Keith.noyland@lincolnshire.gov.uk	Yes	All Divisions

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